






# SHELANTI PRIVATE SCHOOL





Firstly I want to clarify the different types of assignments/projects that your child will receive.

-  Orals, which have to be prepared in full at home and be presented according to the criteria as stipulated in your child's written assignment.
-  Arts and Culture, which are constructed at school and your child is required to bring the material to school on a specific date as stipulated in their grid which is given a term in advance. The same principal applies for any material that needs to be at school at a stipulated date.
-  All other projects will either be stipulated as a project to be done at school or presented in their complete form at school.
-  Phys. Ed clothes on the stipulated Phys. Ed days, even when the clothes are dropped off by you, it will not be given to the learner.
-  No concessions can be made for projects that has to be done at school, the learner will receive **ZERO** marks for that particular task or Phys. Ed lesson.


**Certain concessions will be made under certain conditions:**

**Orals and assignments that need to be handed in, in their complete form on a specific date, will be assessed as follows:**

 If your child is absent on the day or the days leading up to the due date of an assignment, an arrangement with the teacher, to present their assignment on an alternative day and timeslot must be arranged by the learner. If this arrangement is not made on the day that the learner arrives back at school, this request will be denied and no marks will be given for the assignment.

 If an assignment is not handed in on the due date due to any other circumstances: e.g. forgotten at home, **10%** of the marks will be deducted and again your child will have to make an arrangement with the teacher for a specific time to be allocated to him/her.

Please note that this time slot can be after school hours.

 2 days past the due date **20%** will be deducted and the same rule applies for time allocation

 3 days past the due date will result in a **ZERO** score.

This protocol will be discussed with all Intermediate Phase learners and we urge you to do the same so they understand your position as well.

Our aim is for ALL learners to take responsibility for projects due and for making alternative arrangements themselves, if need be.

I appreciate your co-operation in this regard.

Deirdré Kempen

Principal

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Class teacher

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Parent

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Learner

16 January 2013